

This checklist will assist you to compile the information most insurers will require to resolve your claim situation in the most expeditious manner possible.

FOR ALL CLAIMS, PLEASE PROVIDE THE FOLLOWING INFORMATION:

- | | |
|---|--|
| <input type="checkbox"/> Strata Plan Number | <input type="checkbox"/> Policy Number |
| <input type="checkbox"/> Address | <input type="checkbox"/> Date of Loss |
| <input type="checkbox"/> Cause of Loss | <input type="checkbox"/> Amount Claimed |
| <input type="checkbox"/> GST Status | <input type="checkbox"/> Contact Details |

ADDITIONAL INFORMATION:

Water Damage

Burst Pipes

- Proof the leak has been fixed
- Plumber's invoice to be broken down to include the following:
 - Composition of pipe
 - Hourly rate
 - Search and find
 - Plumbing repair
 - Reinstatement

Storm Damage

- Repairer's invoice to confirm storm damage is solely from a single event or involves maintenance

Vandalism | Malicious Damage

- Police reports required

Impact Damage

- Third party vehicle details
- If a fence is involved, advise whether it is a boundary fence with a neighbour

Glass

- Repairer's invoice to include dimensions of glass for price checking

Public Liability

(Property | Damage | Personal Injury)

- Immediately send to Resolute broker all correspondence to hand including incident's reports

RESOLUTE PROPERTY PROTECT PTY LTD
ABN 53 157 850 827
AFSL 425 966

PHONE 1300 668 033
EMAIL info@resolutepropertyprotect.com.au
WEB www.resolutepropertyprotect.com.au

VICTORIA Level 5, 90 Collins Street, Melbourne 3000